



**Radiant HR
Services**

HR GENERALIST COURSE



CERTIFICATE COURSE

www.radianthrservices.com/course_structure.htm

The Facilitator's Profile



Rajnish Phale, an accomplished Human Resource professional having 25 years of work experience in different industries like Pharmaceuticals, Retail, Chemicals, of which 18 years as a Human resource professional and over the last 6 years as an Entrepreneur.

He started his career as a Management Trainee with Sandoz India Ltd. and thereafter worked with renowned companies like Cipla Ltd, Bayer India, Kopran, UCB India & Reliance Retail.

He has a long stint of 8 years with UCB India as a Head HR and later was promoted as Associate Director HR for South Asia where he played a pivotal role by Managing HR Operations of 5 Countries India, Pakistan, Vietnam, Thailand & Philippines. In 2006 he moved to Reliance Retail as a VP HR & Talent Transformation for FMCG Non Food and Wellness Business.

One of the major achievement in his career where he was awarded with “George Tsmakulas” Award for Living Organization Value “Care” at the Global Human Resource Conference at Chantilly, France in 2006.

Company Profile

Radiant HR Services incorporated in 2009 focuses in providing the entire gamut Of HR Services to the industry across all the sectors and levels. Since our Inception we have been providing quality HR Services to our clients across all the industry sectors like Pharma, IT, Telecom, Retail, Engineering, FMCG, etc.

Course Benefit

- ◆ Highly Rewarding career
- ◆ Placement Assistance
- ◆ Participants will get an opportunity to interact with HR Experts from the industry.

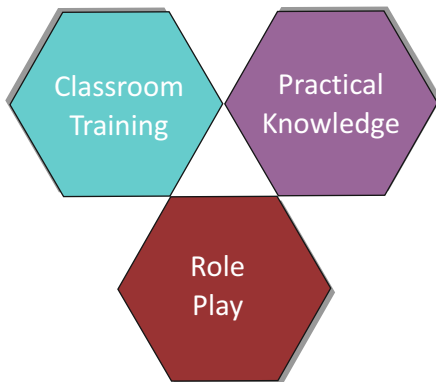
Fresh Graduates

2 month course
2 hrs every day, Mon- Friday
7pm to 9pm

Working Professionals

2 and a Half month weekend course
4 hrs duration on both Saturday
and Sunday

Methodology



Certification

A Certificate provided after successful completion of the course with a minimum score of 75% through an online test which will be conducted in the classroom.

Course Content

- Over view of an Organisation
- Functions of HR
- Manpower planning
- Recruitment & Selection
- Competency based Interview Techniques
- Performance Appraisal process :
 - ◆ MBO
 - ◆ 360 degree
 - ◆ Balance score card
- Introduction To:
 - ◆ HAY Methodology
 - ◆ Compensation & Benefits
 - ◆ Labour Laws
 - ◆ Administrative Functions
- Payroll Management
- Learning & Development
- Personal Grooming
- Shaping up Positive Working Habits

Course Fee: **25,000/-**



Radiant HR Services

Training Venue

72, Sankruti Prasad Tower ,Opp. Shiva Prasad Hotel,
Ram Maruti Road, Thane (w).

www.radianthrservices.com

Kindly Contact: Vinitha Menon (Training Coordinator)

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